OFFICIAL VISA REQUIREMENT
(Remark: The International Organizations, INGO and NGO can apply Official Visa)

1. One (1) completed application form with two photos. (2 photos required)
2. One (1) completed "Work History form".
3. Original Passport
   (Passport must be at least 6 months validity with available visa pages.
   Non-American passport need to provide Green Card copy or Documents showing legal status in U.S.)
4. The request letter from the Organization in US and the invitation letter from the Organization from Myanmar that have registered according to Myanmar Association Registration Law. (Both in the letterhead)
5. The copy of valid registration of Organization from Myanmar.
6. The recommendation/approval letter by the Focal Ministry.
7. Prepaid Self-Addressed Return Envelope
   ( Applicant can use FedEx, UPS or USPS with Tracking Numbers. Embassy assumes no responsibility for any delay or loss of mail, or while the documents are in the custody of the courier services. The applicant shall note the tracking numbers of all used and submitted envelopes.)
8. Official Visa Fee for Single : USD 50
   Official Visa Fee for Multiple (3 months) : USD 200
   Official Visa Fee for Multiple (6 months) : USD 400
   Official Visa Fee for Multiple (1 Year) : USD 600
   Note: the above mentioned new business visa fee will affect on 12 December 2016.
9. Payment can be made by Cashier's check or Money Order only. (Payable to Myanmar Embassy)
   (Payment arranged through Credit Card/Personal check/Cash is not accepted)

VISA INFORMATION
- The stay for the Official Visa is exactly 70 days, which is extendable.
- The validity of the Official Visa is 3 months from the date of issue, which cannot be renewed or refunded. Embassy will issue visa for completed application as soon as receive it. Embassy will not take any responsible for too early and too late applications.

OFFICE HOURS
| MORNING (09:30-12:00) | LUNCH TIME (12:00-13:00) | EVENING (13:00-1700) |

VISA PROCESSING TIME: Minimum (3) business days for completed application or visa will be issued according to the concerned authority’s approval

PHOTOGRAPHY GUIDE (2 Photos for Official Visa)
- The photograph must have been taken within the last six months.
- The photograph should be in color with the white background.
- Photo Size: 35 mm X 45 mm or standard photo size of 2 in X 2 in
- Photo Appearance: The photograph must be a full-face view in which the visa applicant is facing the camera directly. Side or angled views are NOT accepted.
- Digital Photos: Digitally reproduced photographs must be reproduced without discernible pixels or dot patterns.
- Photocopied photographs are NOT accepted.
EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR  
WASHINGTON DC  
APPLICATION FOR OFFICIAL VISA

1. Name in full (In Block Letters)______________________________________________

2. Father’s Full Name__________________________________________________________

3. Nationality _______________________ 4. Sex □ (F) / □ (M)

5. Date of Birth______________________     6. Place of Birth___________________

7. Present Occupation _________________________________________________________
    _______________________________________________________________________

8. Marital Status: □ Married □ Separated □ Divorced □ Widowed □ Single

9. Spouse's Full Name:___________________________________________________________________________

10. Passport
    (a) Number ___________________________  (b) Date of Issue (dd/mm/yyyy) ___ / ___ / ______
    (c) Place of issue                  (d) Issuing Authority:
        □ United States                   □ United States, Department of State /
        □ Other: ___________________________  □ National Passport Centre / □ Other: ____________
    (e) Date of expiration (dd/mm/yyyy) __ / __ / ______

11. Present address in US_____________________________________________________________________

12. Contact Tel. No. (Res.) _____________________  (Work) _______________________________

13. Address in Myanmar_____________________________________________________________________

14. Purpose of entry into Myanmar_____________________________________________________________________

15. Expected dt. of Arrival: (dd/mm/yyyy) … / … / …… & Departure: (dd/mm/yyyy) … / … / …

16. Name and Address of Guarantor during stay in Myanmar______________________________________
    _______________________________________________________________________________________

17. **Attention for Applicants**  
    (a) Applicant shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere in the internal affairs of the Republic of the Union of Myanmar.  
    (b) Legal actions will be taken against those who violate or contravene any provision of the existing laws, rules and regulations of the Republic of the Union of Myanmar.

I hereby declare that I fully understand the above mentioned conditions, that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry stated herein.

Date               Signature of Applicant
------------------------------------------

FOR OFFICIAL USE ONLY

Visa No._________________________________   Date________________________________
Visa Authority____________________________  Date________________________________
Place.Washington D.C, United States of America
Embassy of the Republic of the Union of Myanmar, Washington D.C

Contact : Tel. (202) 332 4352, (202) 238 9332 Fax.(202) 332 4351. http://mewashingtondc.com, e-mail: mewdcusa@yahoo.com
1. Name in Full (Fill in block letters):_________________________________________________  
   Surname (As in Passport):__________________________________________________________  
   First Name & Middle Name:______________________________________________________
2. Date of birth (dd/mm/yyyy): _ _ /_ _ / _ _ _ _
3. Place of birth: City;-____________________________ Country;- ________________________
4. Permanent Home Address:____________________________________________________________________________
   _______________________________________________________________________________
5. Tel. (Res.) __________________________________________________________
   (Work Place) __________________________________________________________
   e-mail:  __________________________________________________________
6. Work Description (Current)  
   (a) Job Title:___________________________________________________________________
      From (dd/mm/yyyy):_ _ /_ _ /_ _ _ _ To (dd/mm/yyyy):_ _ /_ _ /_ _ _ _
   (b) Office_____________________________________________________________________
      Department_________________________________________________________________
      Describe your duties:_______________________________________________________
      __________________________________________________________________________
7. Work Description (Previous)  
   (a) Job Title:___________________________________________________________________
      From (dd/mm/yyyy):_ _ /_ _ /_ _ _ _ To (dd/mm/yyyy):_ _ /_ _ /_ _ _ _
   (b) Office_____________________________________________________________________
      Department_________________________________________________________________
      Describe your duties:_______________________________________________________
      __________________________________________________________________________

I hereby declare that the particulars given above are true and correct.

__________________  
Signature of Applicant
Date: (dd/mm/yyyy) _ _ / _ _ / _ _ _ _
To
Ambassador
Embassy of the Republic of the Union of Myanmar
Washington D.C.

Date:

Subject: Request for Official Visa (MJEV) (3 months / 6 months / 1 year)

I,__________________________________________, have been to the Republic of the Union of Myanmar with Single Entry Visa in 19__ / 20___.

Now, I would like to visit the Republic of the Union of Myanmar with Multiple Journey Entry Visa for business in order to ________________________________________________________________
________________________________________________________________________________.

May I request to have Multiple Journey Entry Visa for business with the following documents:

   (1) Completed Visa Application Form with recently taken two color photos (35 mm X 45 mm).
   (2) Completed “Work History” Form
   (3) Business letter of introduction from the Myanmar Company and U.S. Company on the company letterhead.
   (4) Valid Company registration copy
   (5) Copy of receipts certifying payment of taxes imposed
   (6) Original Passport
   (7) Payment of Money Order □ (USD 200) for Official Visa (3 months Multiple)
       □ (USD 400) for Official Visa (6 months Multiple)
       □ (USD 600) for Official Visa (1 Year Multiple)
   (8) Prepaid Self-Addressed Return Envelope

Sincerely,

Signature: _______________________
Name: _______________________
Passport No. ___________________