CREW VISA REQUIREMENT

1. **One (1) completed application form with two photos.** (2 photos required)
2. **One (1) completed “Work History form”.
3. **Original Passport**
   (Passport must be at least 6 months validity with available visa page.
   Non-American passport need to provide Green Card copy or Documents showing legal status in U.S.)
4. **For Crew members from air line:**
   - **The Invitation Letter** by a local air line/ recommendation for employment as current crew member.
   - **The Permission/ Recommendation** by the Ministry concerned recognizing the airline.
   **For Crew on board a special flight:**
   - **The Recommendation** by the country concerned to certify that the special aircraft is used for the official by the hand of state.
   - **The Landing Permission** by the Ministry concerned and application by sponsor company for the crew and personal undertaking in the event a special aircrafts owned by private individuals.
5. **Prepaid Self-Addressed Return Envelope**
   (Applicant can use FedEx, UPS or USPS with Tracking Numbers. Embassy assumes no responsibility for any delay or loss of mail, or while the documents are in the custody of the courier services. The applicant shall note the tracking numbers of all used and submitted envelops.)
6. **Crew Visa Fee for Single** : USD 50
   **Crew Visa Fee for Multiple (2 Year)** : USD 160
   Note: the above mentioned new business visa fee will affect on 1st October 2018.
7. **Payment can be made by Cashier’s Check or Money Order only.** *(Payable to Myanmar Embassy)*
   *(Payment arranged through Credit Card/ Personal check/ Cash is not accepted)*

**VISA INFORMATION**

- The stay for the Crew Visa is **90 days**, which is entitled to extend as per requirement.
- The validity of the Crew Visa (Single Entry) is 3 months from the date of issue, which cannot be renewed or refunded. Embassy will issue visa for completed application as soon as receive it. Embassy will not take any responsible for too early and too late applications.

**OFFICE HOURS**

<table>
<thead>
<tr>
<th>MORNING (09:30-12:00)</th>
<th>LUNCH TIME (12:00-13:00)</th>
<th>EVENING (13:00-17:00)</th>
</tr>
</thead>
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**VISA PROCESSING TIME:** Minimum (3) business days for completed application.

**PHOTOGRAPHY GUIDE (2 Photos for Crew Visa)**

- The photograph must have been taken within the last six months.
- The photograph should be in color with the white background.
- **Photo Size:** **35 mm X 45 mm or standard photo size of 2 in X 2 in**
- **Photo Appearance:** The photograph must be a full-face view in which the visa application is facing the camera directly. Side or angled views are NOT accepted.
- Digital Photos: Digitally reproduced photographs must be reproduced without discernible pixels or dot patterns.
- **Photocopied photographs are NOT accepted.**
For Multiple Journey Entry Visa Applicant Only
(Note: First time visitors are not eligible to apply MJEV)

Revised: 20 Dec 2018

To
Ambassador
Embassy of the Republic of the Union of Myanmar
Washington D.C.

Date:

Subject: Request for Crew Visa (MJEV) (1 Year)

I, ______________________________, have been to the Republic of the Union of Myanmar with Crew Single Entry Visa in 19____/ 20____. Now, I would like to visit the Republic of the Union of Myanmar with Multiple Journey Entry Visa for business in order to ______________________________.

May I request to have Multiple Journey Entry Visa for business with the following documents:

(1) Completed Visa Application Form with recently taken two color photos (35 mm X 45 mm).
(2) Completed “Work History” Form
(3) Business letter of introduction from the Myanmar Company and U.S. Company on the company letterhead.
(4) Valid Company registration copy
(5) Copy of receipts certifying payment of taxes imposed
(6) Original Passport
(7) Payment of Money Order □ (USD 160) for Crew Visa (2 Years Multiple)
(8) Prepaid Self-Addressed Return Envelop

Sincerely,

Signature: __________________________
Name: __________________________
Passport No. __________________________
EMBASSY OF THE REPUBLIC OF THE UNION OF MYANMAR
WASHINGTON DC
APPLICATION FOR CREW VISA

1. Name in full (In Block Letters) ___________________________________________
2. Father’s full Name _____________________________________________________
3. Nationality _______________________   4. Sex □ (F) / □ (M)
5. Date of Birth______________________     6. Place of Birth___________________
7. Present Occupation ____________________________________________________

____________________________________________________________________

8. Marital Status: □ Married □ Separated □ Divorced □ Widowed □ Single
9. Spouse's Full Name: ___________________________________________________________________
10. Passport
   (a) Number _______________________  (b) Date of Issue (dd/mm/yyyy) _ _ / _ _ / _ _ _ _
   (c) Place of issue
      □ United States  □ United States, Department of State /
      □ Other: ____________________
   (d) Issuing Authority:
      □ National Passport Centre / □ Other: _ _ _ _
   (e) Date of expiration (dd/mm/yyyy) _ _ / _ _ / _ _ _ _

11. Present address in US __________________________________________________________________
12. Contact Tel. No. (Res.) _____________________  (Work) ____________________________________
13. Address in Myanmar___________________________________________________________________
14. Purpose of entry into Myanmar___________________________________________________________
15. Expected dt. of Arrival: (dd/mm/yyyy) … / … / ….. & Departure: (dd/mm/yyyy) … / … / …
16. Name and Address of Guarantor during stay in Myanmar______________________________________

   (FOR OFFICIAL USE ONLY)

17. Attention for Applicants
   (a) Applicant shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere in the internal affairs of the Republic of the Union of Myanmar.
   (b) Legal actions will be taken against those who violate or contravene any provision of the existing laws, rules and regulations of the Republic of the Union of Myanmar.

I hereby declare that I fully understand the above mentioned conditions, that the particulars given above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry stated herein.

Date                                               Signature of Applicant
--------------------------------------------------------------------------(FOR OFFICIAL USE ONLY)--------------------------------------------------------------------------
Visa No.__________________________________                             Date________________________________
Visa Authority________________________________

Place. Washington D.C, United States of America

Embassy of the Republic of the Union of Myanmar, Washington D.C

Contact : Tel. (202) 332 4352, (202) 238 9332 Fax.(202) 332 4351. http://mewashingtondc.com, e-mail: mewdcusa@yahoo.com

Recently taken Two color photos
with full face, front view, no hat and against a plain light background
(attached with staple)
## Work History for Visa Applicant

1. **Name in Full (Fill in block letters):**
   Surname (As in Passport):
   First Name & Middle Name:

2. **Date of birth (dd/mm/yyyy):** 

3. **Place of birth:**
   City: __________________________ Country: __________________________

4. **Permanent Home Address:**
   _______________________________________________________________
   _______________________________________________________________

5. **Tel. (Res.)**
   (Work Place) ___________________________________________________
   e-mail: _______________________________________________________

6. **Work Description (Current)**
   (a) **Job Title:**
   From (dd/mm/yyyy): __/__/____ To (dd/mm/yyyy): __/__/____
   (b) **Office** ___________________________________________________
   **Department** ___________________________________________________
   **Describe your duties:** ___________________________________________
   _______________________________________________________________

7. **Work Description (Previous)**
   (a) **Job Title:**
   From (dd/mm/yyyy): __/__/____ To (dd/mm/yyyy): __/__/____
   (b) **Office** ___________________________________________________
   **Department** ___________________________________________________
   **Describe your duties:** ___________________________________________
   _______________________________________________________________

I hereby declare that the particulars given above are true and correct.

__________________
Signature of Applicant

Date: (dd/mm/yyyy) __/__/____