BUSINESS VISA REQUIREMENT

1. **One (1)** completed application form with two photos. (2 photos required)
2. **One (1)** completed "Work History form".
3. Original Passport
   *(Passport must be at least 6 months validity with available visa page.)*
   Non-American passport need to provide Green Card copy or Documents showing legal status in U.S.
4. **The Business Letter of U.S. Company** and **the Invitation Letter of Myanmar Company** that have registered according to Myanmar Investment Commission/ Ministries concerned.
   *(Both in the letterhead)*
5. The copy of valid inviting company’s registration.
6. Prepaid Self-Addressed Return Envelope
7. (Applicant can use FedEx, UPS or USPS with Tracking Numbers. Embassy assumes no responsibility for any delay or loss of mail, or while the documents are in the custody of the courier services. **The applicant shall note the tracking numbers of all used and submitted envelopes.**)
8. Business Visa Fee for Single : USD 50
   Business Visa Fee for Multiple (3 months) : USD 200
   Business Visa Fee for Multiple (6 months) : USD 400
   Business Visa Fee for Multiple (1 Year) : USD 600

**Note: the above mentioned new business visa fee will affect from 12 December 2016.**
9. Payment can be made by **Cashier's check** or **Money Order** only. (**Payable to Myanmar Embassy**) (Payment arranged through Credit Card/Personal check/Cash is not accepted)

VISA INFORMATION
- The **stay** for the Business Visa is **70 days**, which is extendable.
- The **validity** of the Business Visa (Single Entry) is **3 months** from the date of issue, which cannot be renewed or refunded. Embassy will issue visa for completed application as soon as receive it. Embassy will not take any responsible for too early and too late applications.
- Multiple Journey Entry Business Visa (MJEV) may be obtained for a fee of **USD200 (for 3 months)**, **USD 400 (for 6 months)** and **USD 600 (for 1 year)** at the discretion of the Embassy Official.
  *(Note: First time visitors for business purpose are not eligible to apply MJEV)*

OFFICE HOURS

<table>
<thead>
<tr>
<th>MORNING (09:30-12:00)</th>
<th>LUNCH TIME (12:00-13:00)</th>
<th>EVENING (13:00-1700)</th>
</tr>
</thead>
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VISA PROCESSING TIME: Minimum (3) business days for completed application.

PHOTOGRAPHY GUIDE (2 Photos for Business Visa)
- The photograph must have been taken within the last six months.
- The photograph should be in color with the white background.
- Photo Size: **35 mm X 45 mm or standard photo size of 2 in X 2 in**
- Photo Appearance: The photograph must be a full-face view in which the visa applicant is facing the camera directly. Side or angled views are NOT accepted.
- Digital Photos: Digitally reproduced photographs must be reproduced without discernible pixels or dot patterns.
- **Photocopied photographs are NOT accepted.**


APPLICATION FOR BUSINESS VISA

1. Name in Full (In Block Letters) _______________________________________
2. Father’s Full Name ___________________________________________________
3. Nationality _______________________   4. Sex □ (F) / □ (M)
5. Date of Birth______________________     6. Place of Birth___________________
7. Present Occupation ____________________________________________________
   _______________________________________________________________________
8. Marital Status: □ Married □ Separated □ Divorced □ Widowed □ Single
9. Spouse’s Full Name: ___________________________________________________________________
10. Passport
    (a) Number _______________________  (b) Date of Issue (dd/mm/yyyy) _ _ / _ _ / _ _
    (c) Place of issue
       □ United States                  □ United States, Department of State /
       □ Other: ______________________ □ National Passport Centre / □ Other: _ _ _ _ _
    (d) Issuing Authority:
       □ United States
       □ Other: ______________________
    (e) Date of expiration (dd/mm/yyyy) _ _ / _ _ / _ _ _ _
11. Present address in US __________________________________________________________________
12. Contact Tel. No. (Res.) _____________________  (Work) ________________________
13. Address in Myanmar ______________________________________________________
14. Purpose of entry into Myanmar _____________________________________________
15. Expected dt. of Arrival: (dd/mm/yyyy) … / … / … & Departure: (dd/mm/yyyy) … / … / …
16. Name and Address of Guarantor during stay in Myanmar _________________________
   _______________________________________________________________________
17. Attention for Applicants
    (a) Applicant shall abide by the Laws of the Republic of the Union of Myanmar and shall not interfere
        in the internal affairs of the Republic of the Union of Myanmar.
    (b) Legal actions will be taken against those who violate or contravene any provision of the existing
        laws, rules and regulations of the Republic of the Union of Myanmar.

I hereby declare that I fully understand the above mentioned conditions, that the particulars given
above are true and correct and that I will not engage in any activities irrelevant to the purpose of entry
stated herein.

Date _____________________________  Signature of Applicant _________________________
(FOR OFFICIAL USE ONLY)

Visa No. ____________________________  Date _____________________________
Visa Authority _______________________

Place. Washington D.C, United States of America

Embassy of the Republic of the Union of Myanmar, Washington D.C

Contact : Tel. (202) 332 4352, (202) 238 9332 Fax.(202) 332 4351. http://mewashingtondc.com, e-mail: mewdcusa@yahoo.com)
1. Full Name (Fill in block letters): ____________________________________________
   Surname (As in Passport): ____________________________
   First Name & Middle Name: ___________________________

2. Date of birth (dd/mm/yyyy): ___ / ___ / ______

3. Place of birth: City: ____________________________ Country: __________________________

4. Permanent Home Address:
   ______________________________________________________________________________
   ______________________________________________________________________________

5. Tel. (Res.) ____________________________________________
   (Work Place) ____________________________________________
   e-mail: ________________________________________________

6. Work Description (Current)
   (a) Job Title: ____________________________________________
      From (dd/mm/yyyy): ___ / ___ / ______ To (dd/mm/yyyy): ___ / ___ / ______
   (b) Office ______________________________________________
      Department __________________________________________
      Describe your duties: __________________________________
      ______________________________________________________________________________

7. Work Description (Previous)
   (a) Job Title: ____________________________________________
      From (dd/mm/yyyy): ___ / ___ / ______ To (dd/mm/yyyy): ___ / ___ / ______
   (b) Office ______________________________________________
      Department __________________________________________
      Describe your duties: __________________________________
      ______________________________________________________________________________

I hereby declare that the particulars given above are true and correct.

________________________________________
Signature of Applicant

Date: (dd/mm/yyyy) ___ / ___ / ______
To
Ambassador
Embassy of the Republic of the Union of Myanmar
Washington D.C.

Date:

Subject: Request for Business Visa (MJEV) (3 months / 6 months / 1 year)

I, __________________________________________, have been to the Republic of the Union of Myanmar with Business Single Entry Visa in 19__ / 20__ .
Now, I would like to visit the Republic of the Union of Myanmar with Multiple Journey Entry Visa for business in order to ________________________________________________________________ .
______________________________________________________________________________ .

May I request to have Multiple Journey Entry Visa for business with the following documents:

(1) Completed Visa Application Form with recently taken two color photos (35 mm X 45 mm).
(2) Completed “Work History” Form
(3) Business letter of introduction from the Myanmar Company and U.S. Company on the company on the company letterhead.
(4) Valid Company registration copy
(5) Copy of receipts certifying payment of taxes imposed
(6) Original Passport
(7) Payment of Money Order □ (USD 200) for Business Visa (3 months Multiple)
□ (USD 400) for Business Visa (6 months Multiple)
□ (USD 600) for Business Visa (1 Year Multiple)
(8) Prepaid Self-Addressed Return Envelope

Sincerely,

Signature: _______________________
Name: _______________________
Passport No. ____________________